



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169

*A Tradition of Service*



September 14, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

#35 SEPTEMBER 14, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**AGREEMENT EXTENSION FOR AS-NEEDED  
CONSTRUCTION PROJECT MANAGEMENT AND  
RELATED SERVICES FOR VARIOUS PROJECTS FOR THE  
LOS ANGELES COUNTY SHERIFF'S DEPARTMENT**

**SUBJECT**

This action is to extend the agreement with Vanir Construction Management, Incorporated (Vanir) for a six month period for continued As-Needed Construction Project Management Services (CPM).

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve a six month contract extension with Vanir for continued CPM, for a not-to-exceed fee of \$500,000, which will be funded from the Los Angeles County Sheriff's Department's (Department) operating budget.
2. Authorize the Sheriff, or his designee, to sign an amendment to the agreement for a six month term, for a not-to-exceed fee of \$500,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On August 29, 2006, your Board approved a consultant services agreement with Vanir to provide CPM and related services for a not-to-exceed fee of \$1 million per year for a one-year term, with three, one-year, options to be exercised at the discretion of the Sheriff. This agreement was approved to provide a vendor who could augment the Department's Capital Project program. This agreement will expire on September 17, 2010. An unexpended balance of \$500,000 remains available for continued project management services.

The Department is currently involved in numerous capital and refurbishment projects that are in

various stages of programming, design, and/or construction. To meet the increasing demands for qualified and trained project management personnel, an aggressive recruitment effort has been ongoing in an attempt to fill the vacant positions. However, the Department has not been successful due to a limited number of qualified applicants in the current construction management work force, as well as the Department's background review process.

There are insufficient in-house resources to fulfill ongoing and upcoming Department project requirements for programming, designing, and refurbishment of existing facilities. The timely delivery of these projects will secure safe facilities for the employees, inmates, and the public. Through extension of the existing agreement, the consultant staff, under the Department's supervision, will continue to perform various project management duties for the planning, programming, and designing of new and existing refurbishment projects of detention facilities, Sheriff's stations, and various other Sheriff's facilities to fulfill the Department's capital projects requirements.

On August 26, 2010, a Request for Proposal (RFP) was released to seek the most qualified and responsive vendor to provide CPM. Your Board's approval of a six month extension to the original Vanir agreement will provide sufficient time to finalize the RFP process while providing for uninterrupted construction management to ongoing projects.

### **Implementation of Strategic Plan Goals**

This action meets the Los Angeles County's Strategic Plan, Goal 1, Operational Effectiveness, by supporting investment in public infrastructure to provide improved facilities within the Department, and by managing fluctuation and increases in workload while providing quality service in a responsive manner.

### **FISCAL IMPACT/FINANCING**

The period for the extension to the existing agreement will be for six months for a not-to-exceed cost of \$500,000.

Sufficient funds to finance the six month extension remain available within the approved Board contract appropriation for Vanir. Expenditures for services on capital projects incurred in the Facilities Project Management General Fund will be recovered through billings to capital projects.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Your Board approved this agreement on August 29, 2006, Synopsis No. 68. The agreement commenced on September 18, 2006, for CPM and related services for a one-year term, with three, one-year, options to be exercised at the discretion of the Sheriff. The total contract sum approved for this agreement was at a not-to-exceed amount of \$1 million per year. This agreement will expire on September 17, 2010. There is sufficient funding left in the current agreement to provide financing for the additional six months of service.

Authorization for this extension has been discussed with County Counsel. As unexpended funds remained available at the cessation of the agreement period, the Board may authorize an extension to the original agreement not-to-exceed the contract sum. This action will provide the Department sufficient time to conclude the new RFP solicitation for a new agreement.

Under the original agreement, your Board granted options to extend the term of the agreement. Your approval of this contract extension will provide the authority for the Sheriff to prepare an amendment for the extension. This amendment will extend the agreement with Vanir for CPM, commencing upon Board approval. This amendment will continue the agreement's current terms and conditions.

#### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required for award of the consultant service agreement for this scope of work.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the Amendment will continue the current contract services.

#### **CONCLUSION**

Please return three adopted copies of this letter to the Department's Facilities Planning Bureau.

Sincerely,



LEROY D. BACA  
Sheriff

LDB:PKT:DW:GTKT:ERF